

HOW TO SIGN UP WALKERS/TEAM MEMBERS

PRIOR TO SIGNING UP WALKERS/TEAM MEMBERS

1. Set up your team at www.crophungerwalk.org/winstonsalemnc
 - a. Check out this guide for step by step instructions:
http://www.crowalkforsyth.org/uploads/2/6/6/7/26676063/updated_crophungerwalkonlineregistration2020.pdf
2. If not signing up online, prepare walker envelopes
 - a. Fill in the top portion of the envelope:
 - **Walk Name:** Winston-Salem/Forsyth County CROP Hunger Walk
 - **Walk Date:** October 18, 2020
 - **Congregation/School/Organization**

Please note: Several teams in the area have identical names, so be sure to put the full name of your team and town so we can give credit to the right team. (Examples: First Baptist Church – WS or First Baptist Church – Clemmons.)
 - b. Fill in the shaded portion:
 - **Team Captain/Recruiter Name**
 - **Team Captain/ Recruiter Email**
 - **Team Captain/Recruiter Phone**
 - ✓ Helpful Hint: Type and print labels with the information of (a) and (b) to stick on each envelope to save you from handwriting on the envelopes.
 - c. Make copies of [footprints](#) and [CROPwicks](#) (if using) and cut them out.
 - d. Make copies of Walker Resources to give to walkers when they sign up
 - i. [Donor Tracking Form](#)
 - ii. [Receipts for Cash Donations](#)
 - iii. [Consent Forms](#) for Multiple Walkers using the Same Envelope and [COVID-19 Waiver](#).
 - iv. Info Sheet with Walk Day Details for your Team (optional, created by you)

SIGNING UP WALKERS/TEAM MEMBERS

1. If not registering walkers and acquiring donations online, give an envelope to each walker, family, or group walking together.
2. Record the number of the envelope given to walker(s)..
3. Show walkers where to enter the following information:



- Name, Address, Email, Phone Number, Number of Walkers represented by the envelope.
4. Show walkers where to sign “[Statement of Consent](#)” at the bottom of the envelope. If child, parent will sign. If multiple walkers using the same envelope, give “[Consent Form for Multiple Walkers](#)” and instruct to have each walker sign and bring on walk day. If walkers walk in small or large groups, make sure every walker signs a [COVID-19 Waiver](#).
 5. Tell walkers how they can earn a FREE Winston-Salem/Forsyth County CROP Hunger Walk t-shirt for registering. Refer to [Team Captain’s Checklist](#) for more information.

HOW TO USE THE ONLINE PARTICIPANT FUNDRAISING SITE

Find the Winston-Salem/Forsyth County CROP Hunger Walk Site



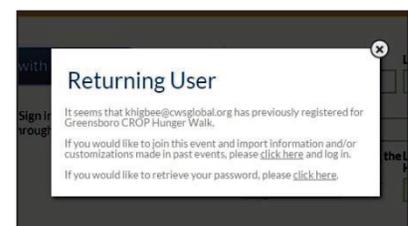
Visit www.crophungerwalk.org/winstonsalemnc.

Click the “Register” button

Sign Up

Sign up using your Facebook account, or type your name, email address and password, and click “Create your account”.

If you’ve already registered for a walk, and can’t remember your password, simply fill out the registration form with your email address. You’ll see a pop up box with links for joining a Walk and retrieving your password.





Verify Your Account

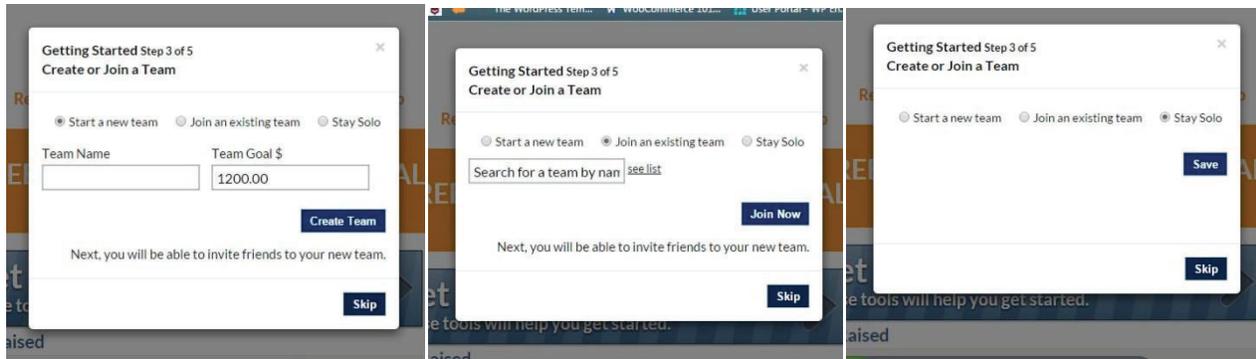
Once you login, you'll need to verify your account. Simply go to your email inbox and find the email from the Walk you registered for. Open the email and click on the verification link.



Get Started

Once you hit “continue”, the site will prompt you to do five things to help you get a start on creating your Walk profile.

1. Update Your Personal Image: You can upload a picture of yourself from your computer, or import one from Facebook or Twitter.
2. Create a Custom URL: This URL is for your personal fundraising page. It will be used in your email blasts and social networking posts.
3. Create or Join a Team: This allows you to create a team with a Walk goal, search for existing Walk teams, or to simply stay solo.



4. Donate Towards Your Goal: You can be the first to donate towards your goal. Simply type in the donation amount, your billing address, and your card number, and click “Donate”.
5. Account Details: Here you can change Account Details. Your personal goal, personal URL, name, photo, password and address are all located here. **Click save** if you make any changes.

Thank you! You are helping to end hunger one step at a time— in your community and around the world!